

**INSTRUCTIONS TO THE CANDIDATES OF SUB OFFICER COURSE
STARTING FROM 01.07.2026**

Candidates at Sr.No.41 to 45 are hereby informed to fill up necessary Admission form and other documents given below and submit the same with necessary demand drafts of Training fees and Training Amenity Fund on or before 29th June,2026 at Maharashtra Fire Service Academy, Vidyanagari, Santacruz (East), Mumbai-400 098.

Applications received after 29th June, 2026 will not be considered.

Sr.No	Application No.	Name of Candidate
41	2025S01904	Khandu machindra chepte
42	2025S02101	Samarth Vilasrav Kanade
43	2025S01672	Kalamkar Rahul Navnath
44	2025S00518	Sale Pradip Sambhaji
45	2025S01469	JADHAV GORAKH DHARU



Date : 22.06.2026


(K.R.Hatyal)
Asst. Commanding Officer
Maharashtra Fire Service Academy



महाराष्ट्र शासन



Govt. of Maharashtra



Directorate of Maharashtra Fire & Emergency Services

Tel. : 022-69820500/555.

Website: www.mahafireservice.gov.in

Email : supdt@mahafireservice.gov.in

Maharashtra Fire Service Academy,

Vidyanagari, Hans Bhugra Marg,
Santacruz (East), Mumbai-400098.

No.MFS/SO-12/2026/830

Date : 22.06.2026

**Sub:- Admission to Sub Officers' and Fire Prevention Officers
Course No.12
Duration 01.07.2026 to 30.06.2027**

To,

Candidate of Sr.No.41 to 45

In response to your Written Test and Physical Test, this to inform you that, you are selected for "Sub Officers' and Fire Prevention Officers Course No.10 (Residential) which will start from **1st July, 2026** at Maharashtra Fire Service Academy, Vidyanagari, Hans Bhugra Marg, Santacruz- East, Mumbai-400 098.

02. This is purely **Residential Course** of 52 weeks in which candidates are expected to stay in the Academy except his holiday/weekly off with prior permission of course Co-ordinator. Accommodation and Mess shall be provided.

03. You are hereby informed to submit Admission Form (**Annexure-1**) duly filled and signed along with Medical Certificate in prescribed form (**Annexure-2**), Undertaking (**Annexure-3**) and Rules & Regulations copy signed by Parent/Guardian (**Annexure-4**) with one set of Attested Xerox copies of qualification and relevant documents and DD amounting **Rs.72,800/- (Rupees Seventy Two Thousand Eight Hundred only)** as necessary fees in favour of **Director, Maharashtra Fire Service** and D.D.of amount **Rs.4,000/-(Rupees Four Thousand only)** as Trainees Amenity Fund and Mark sheet and Certificate charges in favour of **State Fire trainees' Amenities Fund, Mumbai** on or before **29th June, 2026**

04. **Total approx. expenditure is given in detail below**

Sr.No.	Contents	Fees	Remarks
1.	Tuition and Library Fees	Rs.36,400/-	Total Rs.72,800/- Payable by D.D. drawn in favour of ' Director, Maharashtra Fire Services '.
2.	Accommodation, Electricity and water	Rs.36,400/-	
3	Marksheet & Certificate Charges (Rs.1000/-) and Trainee Amenity Fund (Rs.3000/-)	Rs.4,000/-	Total Rs.4000/- Payable by D.D.drawn in favour of State Fire trainees' Amenities Fund, Mumbai
4	Uniform Kit (Onetime Payment)	Rs.15,000/- (approx)	Payable by cash directly to concern uniform provider.
5	Mess Facility (Per Month Payment)	Rs11,700/(approx) Subject to revision after 6 months.	Payable by cash directly to concern Mess Contractor.
Total approx. expenditure in Rs.2,32,000/-			

P.T.O.

- Note :-**
- I Form has to be submitted on or before 29th June, 2026.
Form received after 29th June, 2026 will not be considered.
 - II Course fees shall be paid at the time of admission along with form, failing to pay will result in cancellation of admission.
 - III Fees once paid shall not be refunded under any circumstance.
 - IV Those discontinuing the course at any stage shall stand to forfeit their registration, admission and fee already remitted.
 - V Reporting date for course is 1st July, 2026 at 10.00 a.m.

05. **Instructions for the Course:-**

1. This is a residential course activity & will be scheduled on 24 X 7 basis with strategic breaks for health, hygiene and physical rest etc.
2. Attendance and participation in all activities prescribed and notified from time to time is mandatory requirement to inculcate discipline and alertness among the trainee officers.
3. Students are expected to be present early for the classes.
4. The course duration shall be from 06.30 hrs to 17.30hrs daily from Monday to Friday for both theory as well as practicals. Saturday and Sunday will not be holiday and trainees are expected to stay in the campus only.
5. 90% attendance is compulsory. Any Trainee found on leave for more than 50 days (July-2026 to December-2026- 25 days and Jan-2027 to July-2027- 2 days) will not be made to seat for the final examination.
6. Eating in Mess is mandatory. No outside food allowed.
7. The student coming later than 10 minutes after commencement of the classes shall not be allowed to attend the particular session.
8. Remaining absent from the classes without prior information and notice will warrant strict action from the authorities.
9. Any student Remaining absent from the class for more than six consecutive days will result in termination of his admission and registration fee will stand forfeited.

LIST OF UNIFORM ARTICLES ENCLOSED HEREWITH IN ANNEXTURE – 5

Uniform & Turn Out :-

During training officer must maintain clean shave, proper hair cut up to date uniform with polished shoes & belt and other accessories and present himself in discipline, with smart turnout and must demonstrate exemplary behaviour, failing which, the candidate will be liable for disciplinary action deemed fit. Necessary dress code should be followed in Class, Ground, Mess and whenever going outside.

Discipline:-

1. **Strict discipline should be observed by the trainee officer while in classrooms, at training grounds or while moving in the surrounding premises of the fire academy.**
2. **The Trainee officers are expected to come properly dressed maintaining a neat personal hygiene.**
3. **The campus strictly prohibits habits such as smoking, chewing gum or pan etc.**
4. **Indiscipline by the students shall be noted and reviewed seriously by the authorities.**
5. **Any complaints or suggestions that need attention can be communicated to the Director, MFS.**
6. **Rules and Regulations are enclosed an Annexure-4 and shall be duly signed by parent/guardian and required along with Admission Form.**

Certification :-

1. Maharashtra Fire Service Academy will issue certificates to the students who successfully pass the examinations conducted at the end of academic year.
2. This certificate shall be issued after 45 days from the date of the examination results
3. Those seeking certificates by post shall remit the required postage in advance with a letter mentioning the mailing address to which the certificate is to be sent.

Medical Fitness Certificate :-

Candidate submit the Medical certificate in the format as per **ANNEXURE – 2..** Private Medical Practitioner certificate will be accepted.

06. Candidate will submit attested Xerox copies of the following certificates at the time of Admission along with other documents.

1. Educational Qualification
2. Birth Certificate/S.S.C. Board Certificate/Leaving Certificate etc.
3. Caste Certificate, if applicable
4. Driving License
5. Medical Fitness Certificate (Annexure – 2)
6. Undertaking (Annexure – 3)
7. Rules and Regulations (Annexure-4)



Asst. Commanding Officer
Maharashtra Fire Service Academy

Encl : Annexure -1,2, 3 4 & 5

ANNEXURE-1

DIRECTORATE OF MAHARASHTRA FIRE SERVICE
MAHARASHTRA FIRE SERVICE ACADEMY, MUMBAI
SUB OFFICER & FIRE PREVENTION OFFICER COURSE NO.12
DURATION 01.07.2026 TO 30.06.2027
CANDIDATE'S PERSONAL INFORMATION

1	APPLICATION NO.	FO_
2	CANDIDATE'S FULL NAME (IN MARATHI)	
3	CANDIDATE'S FULL NAME (IN ENGLISH)	
4	PAREN'S / GURDIAN NAME	
5	RESIDENTIAL ADDRESS WITH PIN CODE	
6	DATE OF BIRTH	
7	CASTE & CATEGORY	CASTE – CATEGORY -
8	EUDCATIONAL QUALIFICATION	
9	DRIVING LICENSE (LIGHT/HEAVY)	
10	TEL.NO./MOBILE NO.	TEL.NO. MOB.NO.
12	EMAIL	
13	DETAILS OF DEMAND DRAFT (TRAINING FEES RS.72,800)	BANK NAME BRANCH D,D.NO. DATE
14	CETIFICATE/MARKSHEET/TRAINEE AMINITY FUND AMT.RS.4,000/-	BANK NAME BRANCH D,D.NO. DATE

CANDIDATE'S SIGN.-----

CANDIDATES NAME-----

ANNEXTURE - 2

MEDICAL FITNESS CERTIFICATE ;

Medical Report History:-

I Present personal History :-		
II Physical Examination:-		
1	Eye Sight- Distant Vision 6/6 without spectacles.	Yes/No
2	Colour blindness	Yes/No
3	Any disease of the skin, which is likely to cause disability or disfigurement	Yes/No
4	The minimum range of expansion of chest after full inspiration should be 5 cm.	Yes/No
5	Normal hearing without any evidence of present or past disease of the ear, nose and throat.	Yes/No
6	Disease of bones and joints of the body	Yes/No
7	Past history of mental breakdown or fits.	Yes/No
8	No medical deformity	Yes/No
9	Knee knock	Yes/No
10	Flat foot:-	Yes/No
11	Varicose vein	Yes/No
12	Squint eyes	Yes/No
13	Teeth	Yes/No
14	Speech deficiency such as stammering	Yes/No
15	Any major surgery	Yes/No
16	Pulse	Yes/No
17	Blood Pressure	Yes/No
18	EKG	Yes/No
19	X-Ray Chest	Yes/No
20	Any physical defect likely to interfere with the efficient performance of discharging life saving and fire fighting services	Yes/No
21	Any other disease	Yes/No
22	Remark	Yes/No

Certified that Shri. _____ Son of _____ aged _____ years was examined by me at _____ on _____ and has been declared medically fit for undergoing the Sub Fire Officer & Fire Prevention Officer Course (R) No.12 (duration 01.07.2026 to 30.06.2027) at the Maharashtra Fire Service Academy of The Government of Maharashtra, which will involve theoretical and ground training.

Signature & Name with
Seal of Medical Practitioner

GOVERNMENT OF MAHARASHTRA
DIRECTORATE OF MAHARASHTRA FIRE SERVICE
MAHARASHTRA FIRE SERVICE ACADEMY

DECLARATION BY CANDIDATE

I, _____ have read all the rules and regulations of the **Sub Officers' and Fire Prevention Officers Course No. 12 (Residential)** of Maharashtra Fire Service Academy and I agree to obey the same.

I am physically and mentally fit and ready to undergo this training on my own risk. During the training period if any injury or death happens Directorate of Maharashtra Fire Services will not be responsible for the same.

I am very well aware that for any misconduct or misbehaviour by me during training period, Maharashtra State Fire Academy will discontinue my training and cancel my admission from the said course.

Also me and my parents are very well aware that fees once paid shall not be refunded under any circumstances at any stage of course.

I declare that there is no police case pending against me and whatever information provided by me is true.

Date:-

Signature of Candidate

Name :

DECLARATION BY PARENT/GUARDIAN

I, ----- hereby state that declaration given by my ward Master ----- is true and hereby agree to follow all rules and regulations.

Date:-

Signature of Parent/Guardian

Name :

DIRECTORATE OF MAHARASHTRA FIRE SERVICE

MAHARASHTRA FIRE SERVICE ACADEMY, MUMBAI

SUB OFFICER & FIRE PREVENTION OFFICER COURSE NO.12

DURATION 01.07.2026 TO 30.06.2027

Rules & Regulation

1. This is purely Residential Course and trainees are expected to stay in the accommodation provided by the Academy. The activities are scheduled on 24 X 7 basis with strategic breaks for health, hygiene and physical rest etc.
2. Attendance and participation in all activities prescribed and notified from time to time is mandatory requirement to inculcate discipline and alertness among the trainee officers.
3. Everyday training duration is from 06.30 hrs to 17.30hrs daily from Monday to Friday for both theory as well as practical's. Saturday and Sunday will not be holiday and trainees are expected to stay in the campus only except for leaves / weekly off with prior permission from Course Co-ordinator.
4. Remaining absent from the classes without prior information and notice will be considered as Absent and will warrant strict action from the authorities. Remaining absent without permission from the class for more than six consecutive days will result in termination of his admission and registration fee will stand forfeited.
5. 90% attendance is compulsory. Any Trainee found on leave for more than 50 days (July to December – 25 days and January to June- 25 days) will not be made to seat for the final examination. No notice for such will be given.
6. Accommodation & Mess facilities are provided by the Academy. It is compulsory for the trainees to reside and eat food provided in the Mess. No outside food is permitted. No Eatables are allowed inside the room.
7. Smoking / Consumption of Alcohol / Gambling in any form / Playing Cards / Ragging shall be treated as "Serious Offence" and strict action deemed fit will be taken.
8. Outpass after 10.00 PM is not permitted. All trainees should report before 10.00 PM in the Academy.
9. Books issued by the Library are to be returned within 03 days prior to the closing of their Course.
10. No-Objection Certificate is to be obtained from the Librarian, Mess Manager, Store In-charge, Uniform Deptt in the prescribed format and shall be submitted one day prior to the closing of the Course to the Course Co-coordinator.
11. Any Breakage / Missing of the Furniture shall be reported immediately to the Course Co-coordinator. Failing to report shall be deemed as broken / misplaced by the trainee and shall be recovered from him.
12. Trainees are expected to keep their rooms clean. However, the common areas shall be cleaned by housekeeping staff. It is advised to the trainees that valuable materials any shall be kept in the safe provided. The Academy shall not be responsible for lost or misplaced items.
13. The Training Academy is within the premises of Directorate of Maharashtra Fire Services. The utmost discipline is expected from the trainees. No half pants, lungis, Barmudas, Baniyan, Towels etc shall be entertained. Trainees shall be in proper dress code according to the time schedule and the training programme.
14. Breach of code of conduct repeatedly shall be viewed seriously and action deemed fit shall be taken upon.
15. Other rules and regulations shall be intimated and displayed on notice board from time to time and trainees are expected to follow the same.

Trainees Name & Sign

Parents / Guardian Name & sign